03 December 2020 at 5.00 pm

Sevenoaks
DISTRICT COUNCIL

Development & Conservation Advisory Committee

At the above stated meeting the attached presentations and documents were tabled for the following items

		Pages	Contact
6.	**Innovation Update - PRESENTATION**	(Pages 1 - 12)	Evelyn Gilder Tel: 01732 227306

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

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Planning Improvement & Standards Manager

- Responsible for Enforcement and Support teams
- Performance reporting & monitoring, business continuity and risk assessments
- Service improvements, best practice and alignment of processes across teams
- Contracts and related finance, budget and procurement matters
- Customer and client engagement
- FOI responses
- Safeguarding rep and Coach
- Customer redesign project

Enforcement team –

Team Manager, 2 Enforcement Officers, 1 Triage Officer

[Enforcement plan](#) sets out how complaints will be recorded and timescales for responses

290 + enquiries/complaints received since 1 April
400 cases closed

Monitoring commencement – compliance with conditions and CIL procedures

2

Support team – Team Supervisor, 3 Support Officers, 1 Compliance Officer and 1 Temp Compliance assistant

Processing planning comments (7,000 since April) & answering general enquiries referred by Customer Solutions

Text messaging – 16,000 + sent since 1 April 2019

Administration of all Planning & Enforcement appeals

Administration of DC Committee

Issuing decisions – 200 + per month

Issuing CIL liability notices

Administrative support for Arboriculture service and case officers

3

Enterprise – Validation

Enterprise – Determination

Enterprise – Decisions

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Ordnance Survey 100019428

Sevenoaks District Council GIS Team
ESRI ArcGIS QuickCapture Demo
Photo: 6   Date Taken: 27/11/2020 14:14:44

Scale   © Crown copyright and database rights 2020
Ordnance Survey 100019428

Scale   Aerial Image Date: 02/08/2018
© Copyright Getmapping PLC & Bluesky Ltd 2018

Description: Pavement and railings

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Ref: AB12345

Email

Sevenoaks
DISTRICT COUNCIL

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Message

Hey ((name)).
I'm trying out Notify. Today is
((day of week)) and my favourite
colour is ((colour)).

Save

See how your messages perform

Track how many messages you've sent and find out which ones are not being delivered.

GOV.UK Notify

In the last 7 days

10

NatureScot	**Scottish Natural Heritage**
Electoral Registration_Sedgemoor	**Sedgemoor District Council**
Sefton Council Active Sefton	**Sefton Metropolitan Borough Council**
COVID 19 Support	**Sefton Metropolitan Borough Council**
Sefton MBC	**Sefton Metropolitan Borough Council**
Selby College Student Admin	**Selby College**
LicensingRenewalReminder	**Sevenoaks District Council**
PlanningTextMessage	**Sevenoaks District Council**
Sevenoaks Electoral Services	**Sevenoaks District Council**
Electoral services – Sheffield City Council	**Sheffield City Council**
Track and Trace Sheffield City Council	**Sheffield City Council**
Sheffield Health & Social Care	**Sheffield Health and Social Care NHS Foundation Trust**
Sherbourne Medical Centre	**Sherbourne Medical Centre**
Manor Park Community Children's Centre	**Sheringham Nursery School and Children's Centre**
Sherwood Forest Hospitals	**Sherwood Forest Hospitals NHS Foundation Trust**
SaTH COVID 19 Testing Service	**Shrewsbury and Telford Hospital NHS Trust**

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